## APPLICATION FOR RECORDS DISPOSITION STANDARD

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	on & Administe	ring Office Ad	dress	ļ.	FOR RECORDS MA	NAGEMEN	NT DIVISIO	ON USE	
MARTA					Date Received Application No. Date Completed				
General Manage	ers' Offic	ce ,	<b>‡</b>	: [	JUN 1 8 19/5	75-	1581	UN 24	1975
Suite 1300	<b>^</b>	ł	· t · · · · · · · · · · · · · · · · · ·		1. Application Date		2. Dept. A	enlication i	No.
100 Peachtree Atlanta, Ga.		•		:	C. Application Date		2. Wept. A	pprication	:
Person to Contact	(	."	5. Working T	itle			6. Tel	lephone No	).
Douglas M. Ha	ire			Management	<del></del>	·····		-5249	
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3. Earliest & Latest Dates of	Series (	9. Exact Series	Title	1	nt to the Ger				
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YES 13. [ X]		i.
14. [ ]	[X] Is there a duplication of this series in another office or agency?	
15. [ ]	[X] Is the information contained in this series ever summarized or published? Attach copy.	
16.[]	[X] Does the series contain classified information requiring security handling?	·
17. [ 🐧	Does the series initiate, amend or terminate agency policies and procedures?	
18. [💢]	[ ] Could the function be performed if the files were lost or destroyed?	
19. [ ]	[X] Is the series (or major portion of it) regularly microfilmed? If yes, why?	
20. [ ]	[X] Does the record series provide data as input to an EDP file?	
21. [ ]	[X] Does the record series contain documentation produced as EDP printout?	
22. [ ]	[X] Has the Federal Government issued instructions governing retention/disposition of these files	?
23. [ X ]	[ ] Will there be a need for these records 10, 15 years from now? If yes, what?	ender state and the state of th
24. RE	EQUIREMENTS. The following requires the files to be kept Perm. years:	
L 4	TATE b. [ ] STATUTE OF c. [ ] AUDIT d. [ ] FEDERAL e. [ \chi ] ADMINISTRATIVE f. [ \chi ] AW DECISION  (Cite Law, Statute, or other reason for the retention requirement)	HISTORICAL VALUE
^	^ Authority-Wide Common Standard	
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25. AG	GENCY RECOMMENDATIONS: This agency recommends that the file series be cut off at the end of each	विकास के प्रतिकार के किए के प्रतिकार क प्रतिकार के प्रतिकार के प्
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.	CALENDAR YEAR   [X] FISCAL YEAR   [ ] Other   Hold in the current files areamonth(s)/1year(s):   Transfer to [ ] State Records Center [ ] Local Holding Area; holdyear(s):   Destroy.	
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